

Admins: Get your teachers started with EverWrite

Save time and help students become better writers with AI-powered feedback.

Step 1: Connect with your tech team to install EverWrite

EverWrite is a Google Chrome [extension](#) that works with Google Docs. Student safety is always our priority. Its proprietary AI engine was developed for the classroom and does not send identifiable student data to 3rd party models, ensuring privacy guidelines are met and student information is secure.

Most districts work with their tech integration team to ensure EverWrite is installed and/or approved for the right teacher and student devices. Work with them to decide which teachers and students should have access. Share these steps with your tech team:

1. Access the Google admin panel.
2. Navigate to 'apps and extensions.'
3. Click on 'users and browsers.'
4. Choose the Organizational Unit (OU) on the left.
5. Search for EverWrite and click either 'Allow Install' or 'Force Install':
 - 'Allow Install' permits students to view EverWrite as an approved app in the Chrome Store for installation.
 - 'Force Install' automatically deploys EverWrite to devices.

Explore Newsela's AI [philosophy](#) and see our comprehensive [Data and Privacy Policy](#).

Step 2: Invite teachers to use EverWrite

Once your tech team has confirmed that the extension is approved or installed for interested teachers, let them know it's ready. Feel free to use the sample communication on the right.

Note: To use EverWrite, teachers will need a Newsela account. They can use an existing school/district account. If they don't have an account, they can easily create a [Newsela Lite](#) account for free.



Dear Teachers,

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Want help building our students' writing skills?

EverWrite by Newsela is here to assist with real-time, rubric-aligned feedback from the initial sentence to final draft. It's powered by Newsela's proprietary AI model to save you time!

EverWrite is available in Google Docs. (You might have already seen the astronaut in the bottom corner.) This [brief video](#) shows you how to get started — all you need is a Newsela account. Don't have one? Easily create a [Newsela Lite](#) account for free.

If you need assistance with EverWrite, please reach out to everwrite@newsela.com.

Thank you for embracing this new tool to enhance our students' writing skills!