



Newsela & OCPS Canvas Integration

Introduction

Newsela's Canvas integration simplifies logging in, rostering, and workflow for Canvas users.

****Note:** Newsela is no longer available on LaunchPad.

The integration:

- Enables users to log into Newsela from Canvas
- Automatically imports Canvas classes and class rosters into Newsela
- Streamlines assignment creation: Newsela assignments created in Canvas are automatically created in Newsela
- Streamlines grading: quiz scores pass from Newsela to Canvas

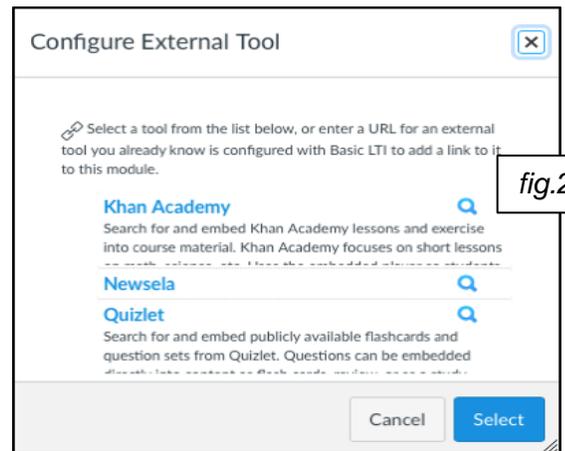
Step 1: Setting up the Integration in Canvas

1. Open the Canvas Dashboard by clicking the Canvas button from the Launchpad. Click on the course tile to begin the setup process.
2. If Newsela is not shown in your course navigation menu:
 - a. Click Settings → Click the Navigation Tab.
 - b. Click on the three dots next to Newsela → Choose Enable
 - c. Click Save.
3. Repeat for each of the classes which need Newsela access. These steps will also need to be repeated each quarter/semester in new courses.
4. PLEASE NOTE: Once the integration is enabled, the Newsela link will appear in the course navigation. Clicking on this Newsela link will open Newsela in a new browser tab.

A screenshot of the Canvas LMS interface for configuring an external tool. The 'Submission Type' dropdown menu is set to 'External Tool'. Below this, the 'External Tool Options' section includes a text input field for the URL, which contains 'http://www.example.com/launch', and a 'Find' button. At the bottom, there is a checkbox labeled 'Load This Tool In A New Tab' which is currently unchecked. A callout box labeled 'fig. 1' points to the URL input field.

Step 2: Setting up Grade Levels and Elementary Filters in Newsela

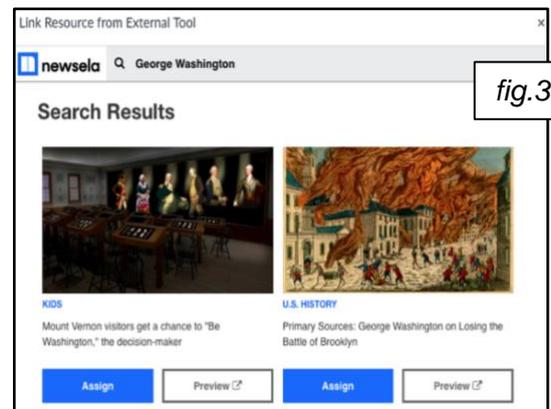
1. In Newsela, click your name in the upper right-hand corner and select the Classes tab.
2. You should see a list of your classes. Your classes and class rosters will be automatically updated in Newsela every time you click on the Newsela icon in Canvas.
3. To set the grade level for each class, click on edit beside the class name and select the grade level. For lower grades, toggle the elementary filter.



Step 3: Create a Newsela Canvas Assignment

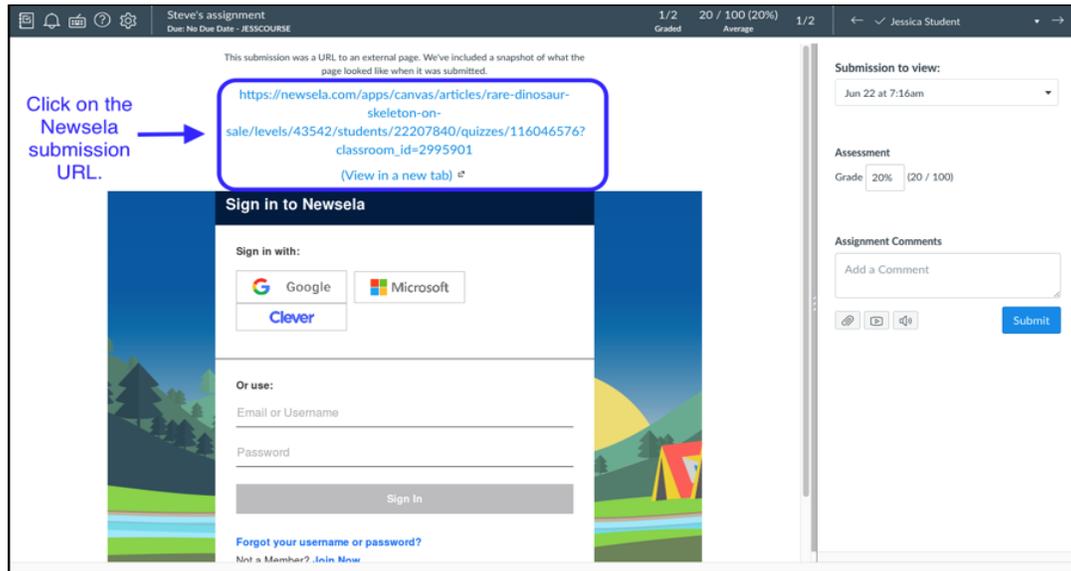
When a Newsela assignment is created in Canvas and contains student submissions, Newsela grades will sync to the Canvas Gradebook. Teachers using the Canvas integration will need to create Newsela assignments from within Canvas.

1. Create and edit a Canvas assignment and include instructions to students.
2. Under "Submission Type" choose "External Tool." (fig.1)
3. Click Find. Scroll and click Newsela. (fig.2)
4. The Newsela content picker will pop up. Type a specific title or subject into the content picker's search bar to find content.
5. To Preview the content, click the Preview Button. To assign an article, click the Assign button. (fig.3)
6. The "Configure External Tool" window will appear next. Click Select.
7. Uncheck the "Load This Tool In A New Tab" checkbox. Otherwise, in order for students to read the article and submit the assignment they will need to open Newsela in a new tab.
8. Ignore the "Create Assignment" button, this step has been already been completed. Once you've created the assignment, you can add annotations and edit the writing prompt directly in Canvas.
9. PLEASE NOTE: Assignments created in Newsela will not sync back to Canvas.



Step 4: Viewing Student Grades

Student quiz scores will sync automatically from Newsela to Canvas. If students take multiple quizzes for one assignment, the average quiz score will be reflected in Canvas. Each individual submission can be viewed in the Canvas SpeedGrader. By default, the Canvas SpeedGrader initially displays an image of the Newsela login screen. To view student work, click on the Newsela submission URL. See image below.



PLEASE NOTE: Student grade levels are not stored in Canvas, and therefore are not synced from Canvas to Newsela. To ensure that student grade levels are accurate in Newsela, teachers should set grade levels and elementary filters in Newsela prior to assigning articles.

1. In Newsela, click [your name] in the upper right-hand corner and select the Classes tab.
2. A list of classes will be displayed.
3. To set the grade level for each class, click the Edit icon beside the class name and select the grade level.
4. For lower grades, toggle the elementary filter.
5. Repeat for each Canvas class using Newsela.
6. **PLEASE NOTE:** Classes and enrolled students will be automatically updated in Newsela every time the teacher clicks on the Newsela icon in the course navigation menu of a Canvas course.

Need Additional Information?

→ Learn more about Canvas features in the Canvas Instructor Guides at <https://community.canvaslms.com/docs/DOC-10460-canvas-instructor-guide-table-of-contents>.